

Carmel Valley Recreation and Park District  
 REGULAR MEETING OF THE BOARD OF DIRECTORS  
 29 Ford Road, Carmel Valley, CA 93924  
 Minutes – September 13, 2023

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:33 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met. Attendees: Dianne Woods, June Dawson, Margaret Johnson and Edward Morrow
3. Public Comments: None

4. CONSENT AGENDA

a) September 2023 - Accounts Payable

1.	Aqua Flow Landscape Labor	\$4,327.25	(August 2023)
		\$ 250.00	
2.	Cal Am	\$ 778.18	
3.	Carmel Marina, Waste Management	\$ 490.12	
4.	PG&E	\$ 827.08	
5.	Comcast	\$ 212.26	
6.	MJ Murphy's	\$ 11.84	
7.	Martins' Irrigation Supply	\$ 469.92	
8.	Regional Government Services	\$ 478.03	(July, Grant)
9.	Halliday & Company	\$5,500.00	(See Agenda 7.b)

b) Minutes

1. August 9, 2023 – Regular Meeting

Motion made by Mike Thatcher, seconded by Karolyn Stone to approve September 2023 Consent Agenda which was unanimously approved.

5. NEW BUSINESS:

- a) Tree Lighting – Date is December 2, 2023: The board discussed asking other organizations to be responsible for the tree lighting event. Tularcitos School and/or their PTO was a logical choice. The Park District would continue to pay for putting lights up on the tree. Alex Gray will talk to the Principal Paul and PTO leader.
- b) Electric/Motorized Bicycles: See item 6.b.
- c) Temporary Board Meeting Location: Due to renovation of Activity House, the October and November 2023 regular meeting location will be at the CV Historical Society's Museum located at 72 Carmel Valley Road, CV.

6. FORMER BUSINESS:

- a) Possible Donation: Karolyn Stone and Steve Goodman will send a letter to Tim Allen asking him to consider a donation to re-roof the gazebo. It was agreed the District would match his donation.
- b) Notice on Kiosks: Several park activity concerns were discussed. Pathways now have bicycles, motorized bicycles and scooters, etc. The primary purpose is for pedestrians. Dogs off leash need to respond to voice commands. Owners need to have them close enough so they can respond and

know their whereabouts at all times. Food waste needs to be placed in trash containers as well as dog poop. Decision to work on a flyer to be posted on kiosks.

7. ACTION ITEMS:

- a) License Agreement with CV Garden Club: The board approved at the August 9, 2023 meeting to lease a section of the gravel parking lot. A license agreement was written and now ready for signatures by the officers of the CV Garden Club and Park Board. It is effective this date for a term of 25 years.
- b) Engagement Letter – Financial Reviews: After review of the Halliday & Company’s September 7, 2023 Engagement Letter for fiscal years 2018 through 2022, motion made by Steve Goodman, seconded by Mike Thatcher which was unanimously approved.
- c) Aqua Flow: Motion made by Brad Boghosian, seconded by Steve Goodman to accept estimate from Mark Mileti for \$200 to sanitize top rounds of trash containers which was unanimously approved.
- d) Randy’s Garden – Plaque: No Action
- e) Regional Government Services (RGS) Monthly Report: No Discussion
- f) RIRE & Per Capita Changes to Scope of Work: Discussion to begin activation of Sub Accounts, see below.
- g) Activity House (AH) Status:
  - i) Walk Thru with Kellen McMickle and Paul Lavelle of Newton Construction was discussed. Alex discussed possible Change Order additions.
  - ii) Kellen McMickle, Newton Construction, informed Alex the start date of the roof repairs is delayed to October 28, 2023. Plans were in place to start September 14, 2023. Alex is working with Kellen to move date up or find a replacement company.
  - iii) Alex discussed Tuesday, 9-12-23 meeting between Betsy Adams, Glenn Lazof, Karolyn and himself re. submitting Advance Fund Request. There is a list of items needed to submit to State Park. The process can take four plus weeks for approval and to receive the advance check.
  - iv) Phase II: The board briefly discussed other projects. Due to the delay of the start of the re-roofing project, most concern was to get a date set to start this project before considering other projects in detail.

8. OPERATIONS REPORT: None

9. INFORMATIONAL REPORTS: None

10. WRITTEN COMMUNICATION: None

11. ADJOURNMENT: 7:56 p.m.

12. NEXT REGULAR MEETING: October 11, 2023

Respectively submitted,

Karolyn Stone,

Director