

CARMEL VALLEY RECREATION & PARK DISTRICT
Proposition 68 Grants
January 2023

Administration

1. CEQA – RGS (Adams) provided State Parks with the District’s CEQA Compliance Certification and the recorded CEQA Notice of Exemption on January 13, which completes the CEQA requirement for the grants.
2. New Officers for 2023 – RGS (Adams) advised State Parks of the District’s newly elected officers for 2023. The District’s Resolutions for approving the grant applications (Number 2021-01 for the Per Capita grant and Number 2021-02 for the RIRE grant) designate the President of the Board of Directors as the individual to sign grant document so State Parks only needs to note officer changes in its records (no formal form is required).

Financial

1. First Reimbursement Request – State Parks approved the District’s first reimbursement request for \$19,132.10 on November 17 and forwarded it to the State Controller’s Office for payment. The District received the first reimbursement check, for the full amount requested, on January 26.

Procurement

1. Activity House – On December 30, RGS (Coggins) requested PMS to provide a scaled down proposal so the District can evaluate potential cost saving options from the PMS proposal provided last October. On January 10, RGS followed up with PMS who advised that with the holidays work was just starting on this request. On January 23, PMS advised that reducing the building footprint to 24’ x 48’ or even 24’ x 40’ would not reduce the price to under \$215,000 and asked if there might be an interest in a used building. RGS responded that a used building option may be considered and asked what the lead time and warranty for such a building would be. PMS subsequently provided a proposal for used 24’ x 60’ building for the District’s consideration.

Identification of Potential Risks

1. None.

CARMEL VALLEY RECREATION & PARK DISTRICT
Proposition 68 Grants
January 2023

Follow Up Items (alphabetical order)

1. Interest-Bearing Sub-Accounts – Request for Change to Chart of Accounts’ Elements form required by County of Monterey’s Auditor Controller’s Office to create interest bearing sub-accounts for RIRE grant funds is completed and ready to be filed at the appropriate time. Auditor Controller’s Office requests the sub-accounts not be set up until a month or two before District plans to receive grant advanced funds. **(No change from November.)**
2. Project Timeline – Work on the draft project timeline and grant advance schedule has paused while alternatives for the Activity House continue to be explored. **(No change from November.)**
3. Volunteer Hours – 2022 volunteer hourly wage rate has not been released. Independent Sector, the source specified in the grant guides for the value of volunteer labor, released the 2021 hourly wage rate on April 18, 2022, so the 2022 volunteer rate may not be available until this Spring. RGS provided the District (on May 26, 2022) with the 2020 and 2021 templates approved by State Parks to document grant related volunteer hours for those years. Timecards should be prepared for volunteer hours identified for those years and provided to RGS. The 2022 template will be provided as soon as the 2022 volunteer hourly wage rate is available. Documenting volunteer hours is a critical component of the District’s required \$44,488 match required for the Per Capita grant.