

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS

September 8, 2021 @ 6:30 p.m.

29 Ford Road, Carmel Valley, CA

MINUTES

1. CALL TO ORDER: The meeting was called to order by Karolyn Stone at 6:34 PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM: Directors Stone, Goodman, Hertlein & Thatcher present.
Director Buffalo absent. Gary Tate from CVHS attended for item 7.a. at about 7:10 pm.
3. MOMENT OF SILENCE: and Pledge of Allegiance to the Flag
4. PUBLIC COMMENTS: There was no public comment.
5. CONSENT AGENDA: Thatcher moved, seconded by Goodman, consent agenda approved unanimously
 - a) FINANCIALS – Exact amount not available it is in the \$90K range according to Director Stone
 - b) ACCOUNTS PAYABLE – August 2021

(1)	Aqua Flow Landscape	\$3,925.00	(August 2021)
	Materials & Labor Repairs	\$ 801.85	
(2)	Cal Am	\$ 550.00	(Estimate)
(3)	Carmel Marina, Waste Management	\$ 538.65	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	Comcast	\$ 159.44	
(6)	Monterey County Office of Counsel	\$ 170.00	
(7)	American Supply	\$1,532.69	
(8)	Martins ⁷	\$ 202.00	
(9)	Francisco & Associations	\$4,953.65	
(10)	Bazart Landscaping	\$ 200.00	
(11)	Streamline Annual Dues	\$ 720.00	(Ratification)
	added at the meeting a late arriving invoice		
(12)	Mo. Co. LAFCO Administrative Fee	\$ 187.00	
 - c) MINUTES
 - (1) August 11, 2021 – Regular Meeting
6. NEW BUSINESS:
 - a) Request by CVCYC to Use Stage for Santa’s Fly-In: 12-11-21: There was unanimous consensus to allow CVCYC to use the stage for the Santa Fly-in
 - b) AH Rental: After discussion it was moved by Hertlein and seconded by Thatcher to 1. Verify the intent of designated tenant to rent the middle office “as is” for a period of up to ten months with lease and then on a month to month tenancy, 2. Provide notice to CVA to vacate the space (this could take up to two months) and 3. To enter into a lease agreement with designated tenant using a standard lease form. Passed unanimously.
 - c) Reservations: Director Stone informed the board that Gold Coast Rods has reserved the park Saturday Oct.24th, the Easelen Tribe has reserved the park BBQ area October 10th, Hope Fenton will have a company BBQ this weekend, the BBQ area has been reserved for Sept. 25th for a group of about 100, and the park is being consider for a celebration of life event for Ted Sherman.
 - d) Tree Lighting: 12-4-21: Director Stone will contact Kim Schott at Tularcitos to see if music students will perform as in past years, Thatcher will arrange for Arturo to string lights on pine

tree, Hertlein will check with Paul Ingram about erecting lawn lights the weekend prior to Thanksgiving. Decision regarding refreshments will be made closer to time of event depending on COVID restrictions in place at that time.

- e) Request for New Memorial Bench: There are three requests currently pending and Director Stone will prepare and review with each requester the guidelines the board previously agreed to as per cost and conditions for placing benches in the park.

7. FORMER BUSINESS:

a) CV Historical Society – Building Review: Board meet with CVHS representative Gary Tate. CVHS expressed their preferred approach to continuing with the matter to 1. Amend the lease between Park District and CVHS to allow for an extension in the length of the lease, 2. CVHS will fundraise and see if there are resources to complete the project and will prepare plans and specifications for the addition, 3. The Park District would have the opportunity to review and approve the plans before construction could begin. The Board felt that it would be better to first, come to an understanding of what the proposed addition would look like; second, give CVHS time to fundraise; and, then, third, amend the lease. Board expressed preference for the addition not to exceed 20'x 60' in size and that they would like to see a simple computerized elevation of the proposed addition showing the west, south and east elevations, as existing (already available) and proposed with the addition shown. Mr. Tate indicated he would obtain these drawings.

b) Maintenance of Existing Memorial Benches: Hertlein indicated he would contact a scout who is interested in doing a project in the park to see if this is something he would want to do. Would assist him in preparing the paperwork to qualify as a scout project. Thatcher to provide oversight on the day of the project.

8. ACTION ITEMS: All thirteen projects were discussed with the addition of three more potential projects xiv, xv, and xvi. Comments about what was needed, information required and which director would be responsible for the project were tabulated on a separate Prop. 68 Application Projects spreadsheet. Refer to for detailed notes.

- a) Per Capita and (ii) RIRE – Projects
 - i) Parking Lots and Pathway Accessibility: Estimates Done
 - ii) AH Roof: ?
 - iii) Stage: Rebuilding
 - iv) Gazebo: Painting
 - v) Electrical Improvements for West Restrooms: CV Electric Provided Estimates
 - vi) Activity House, Handicap Improvements and Demolition of Chimney:
 - vii) Barbecue at East Picnic Site:
 - viii) Banner at East Entrance
 - ix) Handicap Accessible, Improvements Including Pergola: Landscape Architect
 - x) Swartz Park: Landscape Architect
 - xi) Concrete Pathway from West Restrooms to CVCYC
 - xii) Randy's Garden – Pergola
 - xiii) CUSD: L.Girard
 - xiv) Park Landscape Improvements
 - xv) Park Signage
 - xvi) Park Underground electric (essential part flagpole area)
- b) Randy's Garden: Plant Stand and Plaque: No discussion
- c) LLA – Status of MP Regional Park District: No discussion
- d) Cancellation of Legends of the Autobahn – 8-14-21: Nothing new

9. OPERATIONS REPORT: None

10. INFORMATIONAL REPORTS: None

11. WRITTEN COMMUNICATIONS: None

12. ADJOURNMENT: The meeting was adjourned at 8:44 PM
13. NEXT REGULAR MEETING: October 13, 2021

Respectfully submitted,

Joseph Hertlein, Director