

Carmel Valley Recreation and Park District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 29 Ford Road, Carmel Valley, CA 93924
 Minutes March 13, 2024

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:30 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met. Attendee: Dan Loberg
3. Public Comments: Dan Loberg, Vice President of the CV Community Youth Center was concerned about the December Tree Lighting. It was CVCYC's first year and the Committee would like more information and coordination. It was agreed to calendar a meeting in September. In addition, he raised concerns about CVCYC's December 2023 Santa's Fly-In event and the Certificate of Insurance with Additional Insured for CVRPD. He had concerns on who should provide the coverage. It was further agreed to review coverages required by CVRPD.

4. CONSENT AGENDA

a) March 2024 - Accounts Payable

1. Aqua Flow Landscape	\$4,327.25	
Supplies	\$ 8.71	
2. Cal Am	\$ 524.12	
3. Carmel Marina, Waste Management	\$ 532.88	
4. PG&E	\$ 197.38	
5. Comcast	\$ 214.45	
6. Regional Government Services	\$ 123.59	(Grant, January)
7. Bob Dennison	\$8,800.00	(Gazebo Roofing)
8. Gazebo Roof – Cupola	\$ 300.00	(estimate)

b) Minutes

1. February 16, 2024 – Regular Meeting
2. March 2, 2024 – Special Meeting

Motion made by Mike Thatcher, seconded by Steve Goodman to approve March Consent Agenda with removal of item 8 (Cupola) which was unanimously approved.

5. NEW BUSINESS:

- a) Banner Sign Frame at East Entrance to Park – Alex commented the frame is old and could be replaced or repaired. Consensus was he would talk to Mark Mileti.
- b) Electronic Locks – Alex said the electronic lock given to the CVRPD for the Sheriff's Office would work. Karolyn will contact Sheriff in charge of the area and coordinate the change.
- c) West Restrooms Interior Lighting – Alex met with Mark and suggested the lights be on a separate motion sensor. It was decided to do the same for the East Restrooms.

6. FORMER BUSINESS:

- a) Notice on Kiosks: No Action
- b) Swartz Park - Removal of Graffiti on Benches: No Action
- c) AH Exterior Lights: Completed – Remove from Agenda

d) Tree Trimming at BBQ Picnic Site: Bazart Landscaping Proposal accepted for \$2,500. Steve will coordinate with Arturo.

7. ACTION ITEMS:

- a) Activity House Quarterly Cleaning: Motion made by Mike Thatcher, seconded by Steve Goodman to accept Central Coast Cleaning's proposal dated 3-5-24 for \$300.00 per visit which was unanimously approved.
- b) Replacement of Activity House Water Heater: Consensus was to replace the water heater. Alex will ask for bids from plumbers.
- c) RESOLUTION 2024-01 – Initiation of Fiscal Year 2024-2025 Benefit Assessment: Initiating Levy and Collection of Assessments: Motion made by Mike Thatcher, seconded by Steve Goodman to contract with accepted proposal from Francisco & Associates to perform the services of District Engineer for the purpose of levying assessments within the Assessment District for fiscal year 2024-25 which was unanimously approved.
- d) Landscape & Janitorial Contracts: In accordance with each contract the CPI rate for the San Francisco-Oakland area is 3.67%. Motion made by Mike Thatcher, seconded by Brad Boghosian to increase the contract rate to Landscape \$3,372.00 and the Janitorial to \$1,115.00 which was unanimously approved.
- e) RGS – Monthly Report: No Questions
- f) Grant Improvements - Activity House Renovation:
 - (i) Status of Activity House Renovation: HVAC is completed. Remaining item is approved window replacements.
 - (ii) Review of major improvements.
- g) District Funded Improvements: Re-roofing of Gazebo completed.
- h) Potential State Park Grants Projects: Board discussed (i) east wall project, (ii) gazebo drainage, and (iii) park area electrical improvements.
- i) Next Non State Park Project(s): None

8. OPERATIONS REPORT: None

9. INFORMATIONAL REPORTS: None

10. WRITTEN COMMUNICATION: None

11. ADJOURNMENT: 8:00 p.m.

12. NEXT REGULAR MEETING: April 10, 2024

Respectively submitted,

Karolyn Stone,

Director