

Carmel Valley Recreation and Park District
 SPECIAL MEETING OF THE BOARD OF DIRECTORS
 29 Ford Road, Carmel Valley, CA 93924
 Minutes – August 10, 2022

1. Call to Order: The meeting was called to order by Vice President Steve Goodman @ 6:36 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
3. Moment of Silence
4. Public Comments: None

5. CONSENT AGENDA

a) Financials: Period 1 Fiscal Year 2022-2023 - \$128,996.46

b) August 2022 - Accounts Payable

1. Aqua Flow Landscape	\$4,125.00	(July)
	\$ 150.00	(Labor)
2. Cal Am	\$ 707.91	
3. Carmel Marina, Waste Management	\$ 449.48	
4. PG&E	\$ 788.86	
5. Comcast	\$ 164.80	
6. MJ Murphy's	\$ 33.83	
7. American Supply Company	\$1,911.81	
8. Quezada Tree Care	\$3,000.00	
9. Regional Government Services	\$4,500.00	(estimate)
10. Lavorato & Darling, Inc. CPAs	\$3,784.02	

c) Minutes

- (1) July 13, 2022 – Regular Meeting
- (2) July 28, 2022 – Special Meeting

Motion made by Mike Thatcher, seconded by Alex Gray to approve the August 2022 Consent Agenda which was unanimously approved.

6. NEW BUSINESS: None
7. FORMER BUSINESS:
 - a) New (or Abandoned) Memorial Benches: Policy set at July 13th meeting: “Motion made by Brad Boghosian, seconded by Alex Gray for existing unnamed benches or benches no longer claimed by family or friends to be made available for reassignment. The district will refurbish and maintain the benches for \$500 for five years. The family or friends are responsible to purchase a bronze or brass plaque, and the memorial bench can be renewed at the end of the five years for an additional five years at the same cost (\$500). And if not renewed the plaque can be removed and the bench then becomes available as a new memorial bench which was unanimously approved.” No new benches will be purchased.
 - b) Maintenance of Existing Memorial Benches: Policy: “Contact family and friends of existing memorial benches to inquire if they want to continue to maintain the memorial. If so, the bench would be grandfathered from the initial cost of \$500 to refurbish it. If the bench needs to be refurbished, the district would be responsible. Family and friends would be informed that after the expiration of the ‘grandfather period’ in five years they

will be responsible for the \$500 for five years maintenance cost. If they decline to pay the \$500 cost or cannot be contacted, the bench would be available as a new memorial bench.”

- c) Booster Pump & Motor: Michael Anderson informs us the date of delivery is still the end of August.
- d) Storage Room Rental: Damon and Stacey Wood at the end of their lease in October 2022 would agree to month-to-month rental for six months.

8. ACTION ITEMS:

- a) Randy's Garden: No Action
- b) Reconciliation of CVRPD Fund 671 with the County's Auditor-Controller's office: Still on-going.
- c) Capital Projects Under Per Capita and RIRE: Update and Discussion:
 - (1) Activity House (AH): Alex after meeting with two architects and a state certified contractor said the cost to remodel the AH and bring it into compliance was extensive and therefore extremely expensive. Mike agreed. Each of these people recommended demolishing the AH and rebuild it. Due to available grant funds and length of time required to do so, the consensus of the board was not to proceed to with the AH as presented in grant funds.
 - (2) AH Alternative: The use of the east gravel parking lot was considered as a good alternative. A manufactured building or building kit was discussed. Permitting with ADA accommodations, CEQA review along with utilities would be involved. The overall cost would be significantly less and faster to complete. Alex will meet with RGS procurement and Sourcewell re. certified suppliers. The present AH would be demolished after a structure on the east parking lot is completed and permitted.
 - (3) Stage and Gazebo: Motion made by Alex, seconded by Mike to remove renovation of the stage and gazebo from the grant program which was unanimously approved. The board then discussed and agreed to divide the stage project into material supplied by the district and bid out the labor for the stage. The goal is to begin with plans and proceed with obtaining a permit for the stage as soon as possible.
 - (4) District Funding: Motion made by Brad, seconded by Karolyn to authorize \$25,000 of district general funds for plans, designs, etc. of the new AH building plus work on stage and gazebo which was unanimously approved.

9. OPERATIONS REPORT: None

10. INFORMATIONAL REPORTS: None

11. WRITTEN COMMUNICATION: None

12. ADJOURNMENT: 8:10 p.m.

13. NEXT REGULAR MEETING: September 14, 2022

Respectively submitted,

Karolyn Stone,

Director