

Carmel Valley Recreation and Park District  
REGULAR MEETING OF THE BOARD OF DIRECTORS

**July 14, 2021 @ 6:30 p.m.**

29 Ford Road, Carmel Valley, CA – Outside Entrance to Activity House

**MINUTES**

**DRAFT**

1. CALL TO ORDER: 6:30PM

2. ROLL CALL & ESTABLISHMENT OF QUORUM: Directors, Goodman, Hertlein, Stone and Thatcher present, and a Quorum is established. Director Buffalo, absent. Counsel Les Girard present at beginning of mtg.

3. MOMENT OF SILENCE. & Pledge of Allegiance

4. PUBLIC COMMENTS: None.

5. PUBLIC HEARINGS:

- a) (i) Final Engineer's Report Dated July 14, 2021; Preliminary Engineer's Report approved at the June 9, 2021 regular board meeting. (ii) Receive any public comments and questions: None
- b) After consideration final action to levy and collect the annual assessment for Fiscal Year 2021-22
- c) Resolution 2021-04 – Ordering the Levy and Collection of the Annual Assessment of the Carmel Valley Recreation and Park Maintenance Assessment District for Fiscal Year 2021-22: Motion by Hertlein, seconded by Goodman all directors present voted yes to approve resolution 2021-04.
- d) Resolution 2021-05 – Certifying Compliance with State Law with Respect to the Levying of Assessments for Fiscal Year 2021-22 for the Carmel Valley Recreation and Park Maintenance Assessment District: Motion by Hertlein, seconded by Thatcher all directors present voted yes to approve resolution 2021-05.

5. CONSENT AGENDA: Upon Motion (Thatcher) and Second (Hertlein) the Consent Agenda was approved.

a) FINANCIALS –\$ 97,891.18

b) ACCOUNTS PAYABLE – June 2021

(1)	Aqua Flow Landscape	\$3,925.00	(June 2021)
	Materials	\$ 441.82	
(2)	Cal Am	\$ 491.54	
(3)	Carmel Marina, Waste Management	\$ 437.38	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	Comcast	\$ 159.44	
(6)	Monterey County Office of Counsel	\$ 200.00	(Estimate)
(7)	MJ Murphy Lumber	\$ 110.88	
(8)	Martins' Irrigation	\$ 457.90	
(9)	Carmel Pine Cone	\$ 182.00	
(10)	CV Electric	\$ 872.48	
(11)	Arturo Tree Service	\$ 700.00	

c) MINUTES

- (1) June 3, 2021 – Special Meeting
- (2) June 9, 2021 – Regular Board Meeting

6. NEW BUSINESS:

a) Request By CVCYC for minor use of irrigation water. Agreed to have mark make the connection from the Parks's drip irrigation system to a small branch connection with CVCYC along the north property line. CVCYC will fill in a short connector between the two fences so that no one would take a short cut through this area and possibly step on the drip irrigation line.

b) Request for PSTS to pump septic tanks(s): It was agreed to have PSTS pump the East restroom septic tank prior to the Fiesta and then to check and if needed to pump again before the Legends of the Autobahn the following weekend.

7. FORMER BUSINESS:

a) CV Historical Society Building Review: Nothing new at this time

b) Maintenance of Memorial Benches: No action

c) CV Rotary - Reservation for 10-2-21: Event officially cancelled

d) CV Historical Society Building Review: repeat .

8. ACTION ITEMS:

a) Per Capita and (ii) RIRE – Projects: The items below remain as priorities for Prop 68 funding.

i) Parking Lots: Bill is following up on estimates for redoing.

ii) AH Roof & Remodel of Activity House: Karolyn will arrange with Sam Pitnick to look at this sometime the 3rd week of July to consider options and possible cost estimates.

iii) Stage and Gazebo: Agreed to have Rod DeLeon look at both items and provide an estimate for completing these projects. Mike to coordinate

iv) Electrical Improvements for West Restrooms. Have estimate from CV Electric for this work and for under-grounding for electric outlets in various locations.

v) Additional Suggestions: Concrete walkways to West Bathroom from parking area, Ford Road pathway and between bathroom and CVCYC property to be fully ADA compliant. Mike to get estimates for. Also get estimate for redoing main stone BBQ so it is more like the one at the Community Center. Karolyn to get updated estimate for.

b) Randy's Garden – Planter Box and Plaque Stand: Agreed to move rock near the stage to the area in front of the Kiosk where the two pathways cross to place rock there and apply Plaque honoring Randy. Agreed to spend a couple of \$100 to move rock and to plant grasses around it and one plant under the Kiosk.

c) LLA – Status of MP Regional Park District: Counsel will reach out to MPRPD Counsel

d) M-F Gravel Lot Parking: Nothing new pending response of legal counsel.

e) Legends of the Autobahn – 8-14-21: No public comment. The item for final approval is between event sponsor and the County Special Events Committee

9. OPERATIONS REPORT: Board agreed to allow the CV Library to post one more time Library posters at the south end of the park. Directors toured trees along CV Roadway and agreed to allow up to \$1,000 in expenditures to have Arturo trim trees of dead branches easily reachable from the ground and to trim any branches within 6' of the ground to comply with fire prevention guidelines. Work to be done prior to Fista

10. INFORMATIONAL REPORTS: Nothing to report.

11. WRITTEN COMMUNICATIONS: None

12. ADJOURNMENT: The Meeting is adjourned at 7:30PM.

13. NEXT REGULAR MEETING: August 11, 2021

Respectfully submitted,

Joseph Hertlein, Director