

Carmel Valley Recreation and Park District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
March 9, 2022 @ 6:30 p.m.
 29 Ford Road, Carmel Valley, CA
Agenda

1. CALL TO ORDER: 6:30PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM
3. MOMENT OF SILENCE
4. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to board members and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. Limited five (3) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
5. CONSENT AGENDA: March 2022
Background information has been provided to the Board of Directors on some and at time not all matters listed under the Consent Agenda, and many items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or Board members may ask a question or make a comment about Consent Agenda item(s). If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Action Items.
 - a) FINANCIALS – Review of Information to date actual vs budget
 - b) ACCOUNTS PAYABLE – March 2022

1. Aqua Flow Landscape	\$ 3,925.00	February 2022
2. CalAm	\$ 411.81	
3. Carmel Marina, Waste Management	\$ 468.04	
4. PG&E	\$ 500.00	estimate
5. Comcast	\$ 160.51	
6. Office of the County Counsel	\$ 421.00	
7. Karolyn Stone	\$ 164.09	reimbursements
 - c) MINUTES
 (1) February 9, 2022 – Regular Meeting
6. NEW BUSINESS: None
7. FORMER BUSINESS:
 - a) Maintenance of Existing Memorial Benches:
 - b) New Memorial Benches:
 - c) Activity House Rental and current use of spaces
 - d) Financial reviews and consideration of alternative banking options available to the board
 - e) Review Park Goals and Priorities for 2022
 - f) Consideration of a part-time Park Administrator

8. ACTION ITEMS:

- a) Approval of CPA firm Lavorato & Darling Inc. for Journal Entry Adjustments
- b) Approval of Fechter & Co. Certified Public Accountants for Financial Reviews.
- c) Approve Contract Extension with Agua Flow Inc. for Landscaping and Janitorial Services
- d) Vote for Candidate for Special District Representation to LAFCO
- e) Decide on rental charge for use of parking lot for CVVIC Art & Wine Festival June 18th
- f) State of CA (i) Per Capita and (ii) RIRE Projects,
 - 1. decide on board member to be point contact with State Parks and or RGS
 - 2. review information from RGS and consider whether to retain them or whether other consultants or CPA firms could provide assistance
 - 3. review project initiation process for projects that might be the first to tackle
 - a. finalize scope of the project
 - b. finalize specifications
 - c. determine special considerations
 - d. identify possible contractors - are multiple bids required
 - e. determine if prevailing wage requirements apply
 - f. determine if CEQA applies
 - g. identify preferred State Parks format
 - h. finalize plans and or sketches required
 - 4. review initial projects to start with
 - a. stage -- wood vs. concrete? keep the tree?
 - b. retaining wall east bathroom
 - c. gazebo
 - 5. come up with a list of potential contractors to ask to bid these three projects
 - 6. review preliminary concept ideas for Activity House remodel
 - 7. retain the services of a structural engineer

9. OPERATIONS REPORT:

10. INFORMATIONAL REPORTS:

11. WRITTEN COMMUNICATIONS:

12. ADJOURNMENT:

13. NEXT REGULAR MEETING: April 13, 2022