Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

***November 11, 2020 @ 6:30 p.m.***

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA

*If required*: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

**MINUTES**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER: 6:30PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Directors save Hertlein are present and a Quorum is established. Director Hertlein arrived at 6:42 PM.

Les Girard, Board Attorney is in attendance.

1. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENTS: None.

5. CONSENT AGENDA: **ESSENTIAL:**

1. FINANCIALS – $58,700

 b) ACCOUNTS PAYABLE – November 2020

 (1) Aqua Flow Landscape $3,925.00 (October 2020)

 (2) Cal Am $ 384.64

 (3) Carmel Marina, Waste Management $ 379.68

 (4) PG&E $ 480.44 (5) M.J. Murphy $ 34.46

 (6) Monterey County Counsel $ 510.00

 (7) McGilloway, Ray, Brown & Kaufman $2,700.00 (2017 FR)

c) MINUTES

 (1) October 14, 2020 – Regular Board Meeting

 (2) October 28, 2020 – Special Board Meeting

 Upon Motion (Thatcher) and Second (Goodman) the Consent Agenda was approved by unanimous

 vote of all the Directors.

6. NEW BUSINESS:

a) 2017 Financial Review: President Stone reported that the review is nearly complete and that the

 District will request a two (2) year bid for the next two (2) reviews.

b) Public Suggestion – Outdoor Set Up for Chess: The District will consider this item in its next budget. Remove from agenda.

c) Public Suggestion – Consider Gate at West End Near CV Road. Discussion of this item was had with no action taken at this time.

d) Repair of broken wooden cover of drainage line SE of community pool. This has been repaired. Director Goodman will speak with Mark about filling the hole or another permanent solution.

**e)** Use of Conference Room – Request by a member of the public to have a thrift shop three days per week. Consensus was not to go forward.

7. FORMER BUSINESS: Informative Comments and/or Essential Discussion.

a) Shelter in Place Rules & Reservations: President stone reviewed the current status.

b) Logo Review: Further narrowing of preferred alternatives with further consideration, but no final decision.

c) Park Benches & Tile Sales. The District was advised that it has at least two (2) inquiries (from W. and an anonymous donor) about the purchase of benches.

 d) Striping East & West Parking Lots: Director Buffalo will seek a bid and report to the Board.

 e) Holiday Tree Lighting – December 5, 2020. No formal ceremony this year. Director Thatcher will speak with Arturo and ask him to put the lights on the tree for the District. It was consensus to pay him $300.

f) Dumpster – Contamination: Discussion of adding additional locks. Still waiting of reimbursement from CVCYC.

 g) West Restrooms – Done: Nothing new. Remove from agenda.

 h) Paul Ingram – Thank You, Final Form: Nothing new. Still awaiting Logo choice.

8. ACTION ITEMS: **ESSENTIAL**

a) Randy’s Garden – Status: Director Thatcher reported that the bid will be increased by $400 due to need to rent some equipment. Mike will coordinate acquiring split rail and landscape mesh.

b) Act of 2018 – Office of Grants and Local Services (OGALS) Per Capita Program. Director Buffalo reported on status.

c) M-F Gravel Lot Parking: Decided to go forward with plan of $10/car per month. PTST agreed to the terms. Discussionensued concerning logistics of parking cars from Business **C**enter in the unpaved East lot.

9. IDENTIFICATION OF CLOSED SESSION ITEM: **ESSENTIAL**

 Pursuant to Government Code section 54956.8 the Board will meet in closed session to discuss

 property that belongs to CUSD and located in northwest section of the park.

 Agency negotiator: Joe Hertlein and Karolyn Stone

 Negotiating parties: Carmel Unified School District

10. ADJOURN TO CLOSED SESSION: **ESSENTIAL:** the Board adjourned to Closed Session at 6:42PM.

11. REPORT ON RETURN FROM CLOSED SESSION: **ESSENTIAL:** There was nothing to report from the Closed Session and the Board returned to Open Session at 7:12PM.

12. OPERATIONS REPORT: **Informative Comments**

1. Pumping East Septic Tank – Date: Mark will ask PSTS about date for pumping. Director Hertlein will check with Mark concerning the need/ scope for cleaning water tanks. Mark will be asked to replace the failed security lights for the East rest rooms. The worn out grill near the Tot Lot will be left until a comprehensive plan for that area is complete.

13. INFORMATIONAL REPORTS: **Informative Comments and/or Essential Discussion:** Cleaning Activity

House – Karolyn requested the continuation of cleaning and especially the office. It was the consensus of the board to allocate up to $350.

14. WRITTEN COMMUNICATIONS: None.

15. ADJOURNMENT: Adjourned 9:05PM.

16. NEXT REGULAR MEETING: December 9, 2020.

Respectfully submitted,

William L. Buffalo,

Secretary