

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS

March 11, 2020 @ 6:30 p.m.

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA

MINUTES

1. CALL TO ORDER: The Meeting was called to Order at 6:30PM._
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Members save Goodman were present and a Quorum _ is met.
3. A MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENTS: None_
5. CONSENT AGENDA: Motion to approve Consent Agenda (Thatcher); Seconded (Hertlein); Passed by unanimous vote of the Board Members in attendance. District Counsel, Les Girard and Paul Ingram were in attendance.
 - a) FINANCIALS – \$ 98,868.41
 - b) ACCOUNTS PAYABLE – March 2020

(1)	Aqua Flow Landscape Maintenance	\$3,925.00		(February 2020)
		\$ 189.48		
(2)	Cal Am	\$ 443.59		
(3)	Joe Hertlein	\$ 47.94		
(4)	PG&E	\$ 343.02		
(5)	AT&T Universe	\$ 129.77		
(7)	McGilloway Ray Brown Kaufman	\$ 965.00		
(8)	Office of Monterey County Counsel	\$3,321.84		
(9)	Martins’ Irrigation Supply, Inc.	\$ 322.18		
(10)	American Supply Company	\$1,407.78		
(11)	Eagle Project Management LLC	\$ 816.00		
(12)	Karolyn Stone	\$ 57.53		
 - c) MINUTES
 - (1) February 10, 2020 -- Special Board of Directors
 - (2) February 12, 2020 – Regular Board Meeting
 - (3) February 19, 2020 – Special Board of Directors
6. PUBLIC HEARINGS: None
7. NEW BUSINESS:
 - a) Parking – East Gravel Parking Lot: Issue of unpermitted parking discussed. Offenders will be notified.
 - b) 2020 Fiesta Reservation: Planning is for July 31, August 1 and 2, 2020.
8. FORMER BUISNESS:
 - a) District Administration: The Board heard from Paul Ingram concerning his proposal for services. Motion to continue Paul’s proposal for action prior to the end of March 2020 (Hertlein); Seconded (Thatcher). Passed by unanimous vote of the Members present.
 - b) 2020 – 2021 Budget and BA discussed. No action taken.
 - c) Website Design: Member Hertlein advises he waiting for a call from the vendor.
 - d) Review and Update of Prop 68 & RIRE: Member Buffalo reported status.

- e) FY 2015-2016 Financial Review: President Stone reported on the status of the Review.
- f) District Administration Manual: District Counsel will prepare the Manual.
- g) Undergrounding Electrical: Pres. Stone suggested that wiring be limited to the Christmas tree area.
- h) West End of Park by the Parking Lot – Landscape Plan Design: discussion- no action taken.

9. ACTION ITEMS:

- a) Motion to approve Resolution 2020-01, Initiating Procedures for Levy and Collection of Assessments, (copy attached) (Hertlein); Seconded (Thatcher); passed by unanimous vote of the Members present.
- b) West Restrooms: Awaiting receipt of Consultant’s report; No action taken.
- c) Motion to approve Resolution 2020-02, Persons Authorized to Act on Behalf of the District for Accounting Services by Monterey County, (copy attached) (Thatcher); seconded (Hertlein); passed by unanimous vote of the Members present.

10. IDENTIFICATION OF CLOSED SESSION ITEM:

- a) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:
Property: The property commonly known as the Carmel Valley Airfield.
Agency negotiator: Karolyn Stone and William Buffalo
Negotiating parties: Carmel Valley Save Open Space
Under negotiation: Price and Terms
- b) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:
Property: The property commonly known as the CVRPD’s east gravel parking lot.
Agency negotiator: Karolyn Stone
Negotiating parties: Kiwanis of Carmel Valley
Under negotiation: Price and Terms

11. PUBLIC COMMENT ON CLOSED SESSION ITEM: None.

12. ADJOURNED TO CLOSED SESSION: 7:25PM. RECONVENED TO OPEN SESSION: 8:30PM.

13. REPORT ON RETURN FROM CLOSED SESSION: There was no action to report.

14. OPERATIONS REPORT: An emergency Motion to authorize up to \$600 for a “deep” cleaning of the Activity House (Thatcher); Seconded (Buffalo); passed by unanimous vote of all Members present.

15. INFORMATIONAL REPORTS: None.

16. WRITTEN COMMUNICATIONS: None.

17. ADJOURNMENT: 9:40PM

18. NEXT PUBLIC HEARING & REGULAR MEETING: April 8, 2020

Respectfully submitted,
William L. Buffalo,
Secretary