

Carmel Valley Recreation and Park District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 29 Ford Road, Carmel Valley, CA 93924
 Minutes January 8, 2025

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:30 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
3. Public Comments: None
4. Appointment in Lieu of Election – Michael Thatcher sworn as Director for a term of 4 years.

5. CONSENT AGENDA

a) January 2025 - Accounts Payable

1. Aqua Flow Landscape	\$ 4,487.00	(December 2025)
Extra Hours & Supplies	\$ 250.00	
Supplies	\$ 780.10	
2. Cal Am	\$ 639.04	
3. Carmel Marina, Waste Management	\$ 751.67	
4. Comcast	\$ 229.90	
5. PG&E	\$ 439.41	
6. Newton Construction	\$17,170.30	(Grant)
7. MJ Murphy	\$ 68.94	
8. American Supply	\$ 2,274.38	
9. Bazart Landscaping	\$ 200.00	(Tree Lighting)
10. Four Season Painting	\$ 1,350.00	(Gazebo)

b) Minutes

1. December 11, 2024 – Regular Meeting

Motion made by Brad Boghosian, seconded by Steve Goodman to approve the January 2025 Consent Calendar with addition of no. 10 which was unanimously approved. (See Action Item 8,e.)

6. NEW BUSINESS:

- a) Receipt of State Parks Grant Reimbursement No. 5 – \$31,482.00 received 1-3-25
- b) Landscaping Along Activity House – Will not pursue at this time. It will be trimmed only.
- c) Repairs of Potholes at Entrance to Gravel Parking Lot – At this time a non-permanent repair would work best.

7. FORMER BUSINESS:

- a) Park Banner Frame – Working with Jeff Ohlson of the History Society to improve the design. The trees and shrubs in the area need to be trimmed. Approval to proceed with trimming up to a maximum of \$2,000.
- b) Park Rules – Written draft was reviewed at the meeting. Several edits made. Mike suggested and directors agreed a 3rd kiosks at the entrance to the park from the gravel parking lot would allow more attendees to see the rules.

c) Randy's Garden – Research for engineered wood chips.

8. ACTION ITEMS:

- a) Second Grant Project – “East Restrooms and Outside Area”
- (i) Roofing – Completed
 - (ii) Painting – Completed
 - (iii) Wall & Stairs – Per Kellen of Newton Construction the job is to start 1/27 and conclude mid-March.
 - (iv) Light Fixtures in Restrooms – Alex is ordering one and will order the remaining if that fixture works.
- b) Per Capita Matching Funds: Alex reviewed his discussion with State Parks Representative Jimmy Pham that matching funds are to be deducted on each Grant Expenditure Form and submitted with the Grant Payment Request form.
- c) Financial Review of Grant Funds: The projects completed and in construction consist of Stage, Activity House, and East Restrooms and East Wall. There are more funds available but these projects have consumed a lot of the grant funds. Also, the retainer of \$50,000 is not paid until the projects are entirely complete and State Parks inspection of work and audit of funds have occurred.
- d) CVCYC Easement: CVCYC’s attorney is preparing the document which will be sent Kelly Donlon, District’s Counsel for review and approval. A survey for the land description will be part of the document. Karolyn contacted Lynn Kovich of Polaris to advise her of this work. Upon motion made by Alex, seconded by Mike to move forward with the survey if it does not exceed total cost of \$1,500 and then to pay half of the cost invoiced which was approved by all with the exception of Steve who abstained. Motion passed by majority of directors.
- e) Gazebo Project – In addition to painting the Gazebo, the trim is worn and/or broken and needs to be replaced. Motion to approve January 8, 2025 Four Season Painting proposal in the amount of \$1,350 which was unanimously approved. A discussion followed for a future project to have electricity available there and what would be involved.

9. OPERATIONS REPORT: None

10. INFORMATIONAL REPORTS: 2025 Election of District officers tabled until February meeting. For this meeting 2024 officers remain the same.

11. WRITTEN COMMUNICATION: None

12. ADJOURNMENT: 7:45 PM.

13. NEXT REGULAR MEETING: February 12, 2025

Respectively submitted,

Karolyn Stone,

Director