

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 13, 2020 @ 6:30 p.m.

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA
If required: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

MINUTES

Due to Shelter in Place Rules Only Essential Items Covered

1. CALL TO ORDER: The Meeting was called to Order at 6:30PM.

2. ROLL CALL & ESTABLISHMENT OF QUORUM: Roll was called, all Directors were present and a Quorum was established. District Counsel Les Girard was in attendance. Director Hertlein retired from the meeting shortly before Adjournment.

3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)

4. PUBLIC COMMENTS: None..

5. CONSENT AGENDA: **ESSENTIAL**: Motion to approve Consent Agenda (Hertlein), seconded (Thatcher), and approved by unanimous vote of all directors.

a) FINANCIALS – \$

b) ACCOUNTS PAYABLE – May 2020

(1)	Aqua Flow Landscape	\$3,925.00	(April 2020)
	Lawn Fertilizer	\$ 316.13	(Labor & Supplies)
(2)	Cal Am	\$ 290.62	
(3)	Carmel Marina, Waste Management	\$ 379.68	
(4)	PG&E	\$ 376.09	
(5)	AT&T Universe	\$ 139.20	
(6)	Office of Monterey County Counsel	\$ 146.22	
(7)	McGilloway, Ray, Brown & Kaufman	\$5,025.00	(2016 Financial Review)

c) MINUTES

- (1) April 08, 2020 – Regular Board Meeting
- (2) April 27, 2020 – Special Board Meeting
- (3) May 06, 2020 – Special Board Meeting

6. PUBLIC HEARINGS: None

7. NEW BUSINESS: **Informative Comments**

- a) The District’s interest in improving its West Rest Rooms and the impact of the ADA on same was discussed with District Counsel.
- b) Options regarding Schwartz Park were discussed with District Counsel.

8. FORMER BUISNESS: **Informative Comments and/or Essential Discussion**

- a) District Administration Manual: Nothing new to report
- b) Streamline Website: Director Hertlein will check to see what can be done to be the site easier to find.
- c) Review and Update of Prop 68 & RIRE: Nothing new to report.
- d) FY Ending 2017 Financial Review: FY2017 will begin as soon as FY 2016 is completed.
- e) West End of Park by the Parking Lot – Landscape Design Plan: discussion postponed until later meeting.
- f) Shelter in Place Rules: District Counsel reported on the SIP status.

- g) PG&E Public Safety Power Shutoff Location:
9. ACTION ITEMS: ESSENTIAL
- a) RESOLUTION 2020-03, Declaration of Intent to Levy and Collect Assessments in the Carmel Valley Recreation and Park Maintenance Assessment District for Fiscal Year 2020-21, Approving the Engineer's Report, and Setting a Public Hearing Date. Motion to Approve made (Hertlein), seconded (Goodman) and approved by unanimous vote of all Directors.
 - b) FY Ending 2016 Approval of Draft Financial Review: Motion to Approve made (Thatcher), seconded (Goodman), and approved by a vote of four (4) ayes (Stone, Goodman, Thatcher, Buffalo) and one (1) abstention (Hertlein).
 - c) West Restrooms: ADA Status, Accept Bids and Plan of Work: Action was postponed pending Directors Goodman and Hertlein reporting on scope and estimated costs at the next regular Meeting. Information on same was requested to be sent to all Directors by seventy-two hours ahead of the Meeting. A consensus was reached for Director Thatcher to ask Mark Mileti if he would be interested in working on the ground preparation of this project.
 - d) Lot Line Adjustment Status: It appears the additional fieldwork was done and Director Buffalo will check on status.
10. IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL: The Board did not adjourn to a Closed Session.
- a) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator. Property commonly known as East Gravel Parking Lot. Negotiating Parties, Kiwanis of Carmel Valley.
11. PUBLIC COMMENT ON CLOSED SESSION ITEM: ESSENTIAL: Moot
12. ADJOURN TO CLOSED SESSION: Moot
13. REPORT ON RETURN FROM CLOSED SESSION: ESSENTIAL: Moot
14. OPERATIONS REPORT: Informative Comments
- a) Status of Lockable Toilet Paper Holders for West Restrooms: Mark ordered lockable toilet paper holders.
15. INFORMATIONAL REPORTS: If Urgent: None.
16. WRITTEN COMMUNICATIONS: None
17. ADJOURNMENT: The Meeting was adjourned at 8:45 PM.
18. PUBLIC HEARING & NEXT REGULAR MEETING: June 10, 2020

Respectfully submitted,
William L. Buffalo,
Secretary