Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

***May 13, 2020 @ 6:30 p.m.***

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA

*If required*: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

**AGENDA**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER
2. ROLL CALL & ESTABLISHMENT OF QUORUM
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)
4. PUBLIC COMMENTS:

*At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to board members and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. Limited five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*

5. CONSENT AGENDA: **ESSENTIAL**

*Background information has been provided to the Board of Directors on some and at time not all matters listed under the Consent Agenda, and many items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or Board members may ask a question or make a comment about Consent Agenda item(s). If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Action Items.*

1. FINANCIALS – $

 b) ACCOUNTS PAYABLE – May 2020

 (1) Aqua Flow Landscape $3,925.00 (April 2020)

 Lawn Fertilizer $ 316.13 (Labor & Supplies)

 (2) Cal Am $ 290.62

 (3) Carmel Marina, Waste Management $ 379.68

 (4) PG&E $ 500.00 (Estimate)

 (5) AT&T Universe $ 150.00 (Estimate)

 (6) Office of Monterey County Counsel $ 146.22

 (7) American Supply Company $ 700.00 (Estimate)

 (8) McGilloway, Ray, Brown & Kaufman $5,025.00 (2016 Financial Review)

 c) MINUTES

 (1) April 08, 2020 – Regular Board Meeting

 (2) April 27, 2020 – Special Board Meeting

 (3) May 06, 2020 – Special Board Meeting

6. PUBLIC HEARINGS: None

7. NEW BUSINESS: **Informative Comments**

 a) Plan to Bring Facilities into ADA compliance.

 b) Schwartz Park

8. FORMER BUISNESS: **Informative Comments and/or Essential Discussion**

 a) District Administration Manual

 b) Streamline Website

c) Review and Update of Prop 68 & RIRE

d) FY Ending 2017 Financial Review

 e) West End of Park by the Parking Lot – Landscape Design Plan

 f) Shelter in Place Rules

 g) PG&E Public Safety Power Shutoff Location

9. ACTION ITEMS: **ESSENTIAL**

a) RESOLUTION 2020-03, Declaration of Intent to Levy and Collect Assessments in the Carmel Valley Recreation and Park Maintenance Assessment District for Fiscal Year 2020-21, Approving the Engineer’s Report, and Setting a Public Hearing Date.

 b) FY Ending 2016 Approval of Draft Financial Review

c) West Restrooms: ADA Status, Accept Bids and Plan of Work

d) Lot Line Adjustment Status

10. IDENTIFICATION OF CLOSED SESSION ITEM: **ESSENTIAL**

a) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator. Property commonly known as East Gravel Parking Lot. Negotiating Parties, Kiwanis of Carmel Valley.

11. PUBLIC COMMENT ON CLOSED SESSION ITEM: **ESSENTIAL**

12. ADJOURN TO CLOSED SESSION: **ESSENTIAL**

13. REPORT ON RETURN FROM CLOSED SESSION: **ESSENTIAL**

14. OPERATIONS REPORT: **Informative Comments**

*Status report on condition, use, and maintenance of park facilities by Directors or Park Facilities Contractor. If a report item requires action, it will be placed on the next agenda.*

1. Status of Lockable Toilet Paper Holders for West Restrooms.

15. INFORMATIONAL REPORTS: **If Urgent**

 *Board member opportunity to ask questions for clarification or make a brief report on his or her own activities as permitted by Government Code Section 54954.2*

16. WRITTEN COMMUNICATIONS: None

17. ADJOURNMENT

18. PUBLIC HEARING & NEXT REGULAR MEETING: June 10, 2020