

Carmel Valley Recreation and Park District
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 12, 2020 @ 6:30 p.m.

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA
If required: CVCYC Patio, 25 Ford Road, Carmel Valley, CA

MINUTES

Due to Shelter in Place Rules Only Essential Items Covered

1. CALL TO ORDER: Meeting was called to Order at 6:32PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Members present. Quorum established.
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)
4. PUBLIC COMMENTS: None.
5. CONSENT AGENDA: ESSENTIAL: Upon Motion (Goodman) and Second (Thatcher) the Consent Agenda is approved by unanimous vote.
 - a) FINANCIALS – \$79,000.00 (approx)
 - b) ACCOUNTS PAYABLE – August 2020

(1)	Aqua Flow Landscape	\$3,925.00	(July 2020)
	East Restroom Faucet Repairs	\$ 153.00	(Supplies)
(2)	Cal Am	\$ 407.78	
(3)	Carmel Marina, Waste Management	\$ 379.68	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	American Supply Company	\$ 44.45	
(6)	M.J. Murphy	\$ 84.59	
(7)	McGilloway, Ray, Brown & Kaufman	\$2,995.00	(2016 & 2017 FR)
(8)	US Postmaster	\$ 55.00	
(9)	Comcast	\$ 300.00	(Estimate)
(10)	Francisco & Associates	\$1,571.57	(2020/21 BA)
(11)	Michael Thatcher	\$ 264.14	(Reimbursement – Roof Rep)
(12)	Joseph Hertlein	\$ 199.00	(Reimbursement – Logo design)
(13)	Streamline	\$ 120.00	(Aug. – Dec. 2020)
(14)	Karolyn Stone	\$ 394.69	(Reimbursement – Comcast/Post)
(15)	Steve Goodman	\$ 108.00	(Reimbursement – RR)
(16)	Mark Mileti	\$ 900.00	(W Rest Rms Installation)
 - c) MINUTES
 - (1) July 08, 2020 – Regular Board Meeting
 - (2) July 15, 2020 – Special Board Meeting
 - (3) August 7, 2020 – Special Board Meeting
7. NEW BUSINESS:
 - a) Park Benches: A committee of Members Hertlein and Buffalo will propose a plan for additional memorial benches and plaques for consideration by the Board.
 - b) Dumpster – CVCYC Effective 9-1-20, will have its own dumpster.

- c) Logo Review: the Board narrowed the possible choices and will review additional examples of the finalists before deciding.
- d) Striping East & West Parking Lots: Member Buffalo will check with Mark on his capacity to stripe the East lot and advise the Board.

8. **FORMER BUSINESS: Informative Comments and/or Essential Discussion**

- a) Shelter in Place Rules & Reservations: Pres. Stone reported on status.
- b) West Restrooms – Status & Congratulations: One panel to obtain to finish Women’s RR.
- c) CVRPD Mission Statement: By consensus the Board approved a new District Mission Statement. See attached Exhibit 1.
- d) SDRMA Removal of Financial Report Management Discussion & Analysis Letter. Reported.
- f) Stage – Railing: A review of the requirements indicate that a railing around the stage is not required, under 24”.

9. **ACTION ITEMS: ESSENTIAL**

- a) Randy’s Garden – Acceptance of Landscape Contractor Bids: Discussion of bids with decision at next meeting.
- b) Act of 2018 – Office of Grants and Local Services (OGALS) Per Capita Program: Members will present ideas for potential projects and circulate same to other Members prior to the next Regular Meeting.
- c) YMCA Excel Beyond the Bell Program: Pres. Stone reported on status of the program.
- d) Insurance – Review of Values of Property Coverage: See attached Exhibit 2 for details.
- e) Paul Ingram – Thank You: By consensus, the Board agreed on the text of its Resolution thanking Paul Ingram.

10. **IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL**

- a) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator:
Property: commonly known as the CVRPD’s East Gravel Parking Lot.
Agency negotiator: Karolyn Stone
Negotiating parties: Kiwanis of Carmel Valley
Under negotiation: Price and Terms
- b) Pursuant to Government Code section 54956.8 the Board will meet in closed session to discuss a potential lot line adjustment:
Property: Portion of property including the Carmel Valley Community Youth Center's playground and the District's stage area.
Agency negotiator: William Buffalo
Negotiating parties: Carmel Valley Community Youth Center
Under negotiation: Terms
Report: Upon Motion (Buffalo) and Second (Thatcher) Pres. Stone was authorized to execute the Grant Deed and other documents in the form approved by Board Counsel required to complete the Lot Line Adjustment with the CVCYC.
- c) Pursuant to Government Code section 54956.8 the Board will meet in closed session to give instructions to its negotiator.
Property: CVRPD easement of Swartz Park located at corner of Bernardus Winery.
Agency negotiator: William Buffalo
Negotiating parties: Bernardus Winery

Under negotiation: Price and Terms

12. ADJOURN TO CLOSED SESSION: **ESSENTIAL:** 6:50PM
13. REPORT ON RETURN FROM CLOSED SESSION: **ESSENTIAL:** See Report at 10 (b) above.
14. OPERATIONS REPORT: **Informative Comments:** None.
15. INFORMATIONAL REPORTS: **Informative Comments and/or Essential Discussion:** None.
16. WRITTEN COMMUNICATIONS: None
17. ADJOURNMENT: The Meeting was adjourned at 9:10PM.
18. NEXT REGULAR MEETING: September 9, 2020

Exhibit 1
CVRPD MISSION STATEMENT

To provide and maintain an open welcoming space for the Carmel Valley community, its visitors, and their pets in which all may play, relax, meditate, celebrate, and regenerate amid the beautiful valley that is our home.

Exhibit 2

The Board, after review and reporting from Members Goodman, Hertlein and Thatcher, have by consensus decided to request increases in the valuation for insurance purposes of its property as follows:

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| 1. Activity House (2604 sq. ft. @ \$300sq.ft.) | -- \$781,200 |
| 2. East Restroom (900 sq. ft. @ \$150 sq.ft.) | -- \$135,000 |
| 3. West Restroom (550 sq. ft. @ \$175 sq. ft.) | -- \$ 96,200 |
| 4. Gazebo (0sq. ft.) | -- \$ 10,000 |
| 5. Stage (sq. ft.) | -- \$ 10,000 |

Respectfully submitted,
William L. Buffalo,
Secretary