

Carmel Valley Recreation and Park District

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 12, 2020 @ 6:30 p.m.

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA

MINUTES

1. CALL TO ORDER: The Meeting was called to order at 6:30 PM.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Members save Hertlein are Present and Quorum is met. Also in attendance were Les Girard, District Counsel, Eric Sand and Cynthia Hall from CVSOS, Paul Ingram, Trish Hansen, Stacie Crane, and Nicole Saulnier. Member Hertlein arrived after discussion of Item 7a.
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)
4. PUBLIC COMMENTS: There was a question from the public as to how to get an item on the Agenda. ___ President Stone responded.
5. CONSENT AGENDA: Motion to approve Consent Agenda, (Thatcher); seconded (Goodman); approved by unanimous vote of the Board.
 - a) FINANCIALS – \$110,085.77
 - b) ACCOUNTS PAYABLE – February 2020

(1)	Aqua Flow Landscape	\$3,925.00	(January 2020)
	Maintenance Material	\$ 107.26	
(2)	Cal Am	\$ 132.42	
(3)	Carmel Marina Corp.	\$ 339.00	
(4)	PG&E	\$ 219.88	
(5)	MJ Murphy's	\$ 129.34	
(6)	AT&T Universe	\$ 140.22	
(7)	McGilloway Ray Brown Kaufman	\$1,880.00	(2015 Review)
(8)	Office of Monterey County Counsel	\$ 365.55	
(9)	Fechter & Company	\$ 325.00	(2019 Fin. Trans. Report)
(10)	J. Hertlein (CSDA Qtrly. Mtg)	\$ 40.00	
 - c) MINUTES
 - (1) January 8, 2020 - Special Board of Directors
6. PUBLIC HEARINGS: None
7. NEW BUSINESS:
 - a) CVSOS – CV Airfield: Mr. Sand and Ms. Hall presented information concerning CVSOS' efforts to acquire the Delfino airport property through, at least in part, an election to levy a Benefit Assessment. Mr. Ingram gave a brief history of the current Benefit Assessment. President Stone further discussed the overall process for Board consideration.
 - b) 2020 – 2021 Project Parks: The Board will begin consideration of possible projects.

c) 2020 – 2021 Budget – Motion to approve engagement of Francisco and Assoc. to prepare current engineering report, not to exceed \$5K, (Thatcher); seconded (Goodman); after discussion and questions and input from the public the Motion was approved by unanimous vote of the Board.

d) CSDA Board of Directors Vacancy: Discussion, but not action taken.

8. ACTION ITEMS:

a) West Restrooms: Accept Bids and Plan Start of Work: Member Hertlein advises ADA consultant will inspect the site soon. No action taken.

b) SB929 District Web Site: President Stone advises that she would like the website active by end of February 2020. Member Hertlein advised he was working with Streamline. No action taken.

c) Computer Upgrade: This was handled at the 2/10/2020 Special Meeting.

9. OTHER OLD BUISNESS:

a) Overall District Administration: Nothing to report.

b) Request for Contract Position: Paul Ingram, who performs similar services for two Districts in Spreckels, presented information concerning his proposed services to the District related to bill processing, compliance and administration. The Board appointed Members Stone and Hertlein as a Committee to speak with Mr. Ingram and recommend to the Board a course of action.

c) Review and Update of Prop 68 & RIRE: Member Buffalo described the program as was asked to submit documentation to the State for an eligibility determination.

d) FY 2015-2016 Financial Review: President Stone reported on the status of the review.

e) District Administrative Manual: In January 2020, the Board asked and District Counsel agreed to work with President Stone to draft an updated Manual. No action taken.

f) Undergrounding Electrical: Member Hertlein reported on meeting with contractors.

g) West End of Park by the Parking Lot – Landscape Plan Design: Member Hertlein presented a preliminary plan for the design of “Randy’s Garden”. He will review the plans with Member Goodman.

h) Revenue: President Stone asked other members to consider ideas for generating revenue.

10. OPERATIONS REPORT:

a) Repair of Post on Dumpster: The repair is complete.

11. INFORMATIONAL REPORTS: None.

12. WRITTEN COMMUNICATIONS: None.

13. ADJOURNMENT: The Meeting was adjourned at 8:10PM.

14. NEXT PUBLIC HEARING & REGULAR MEETING: March 11, 2020