

Carmel Valley Recreation and Park District
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 29 Ford Road, Carmel Valley, CA 93924
 Minutes – February 9, 2022

1. Call to Order: The meeting was called to order by President Hertlein @ 6:30 p.m.
2. Board Members Present: Bill Buffalo, Steve Goodman, Joe Hertlein, Karolyn Stone and Mike Thatcher, quorum is met.
3. Moment of Silence & Pledge of Allegiance
4. Public Comments: None

5. CONSENT CALENDAR

a) Financials – Actual vs. Budget to Board on 2-6-22 – No Questions

b) February 2022 Accounts Payable

1. Aqua Flow Landscape	\$3,925.00	(January 2022)
Labor	\$ 223.26	(Mat's & Labor)
2. CalAm	\$ 579.70	
3. Carmel Marina, Waste Management	\$ 449.48	
4. PG&E	\$ 237.50	
5. Comcast	\$ 149.80	
6. MJ Murphy	\$ 40.30	
7. Office of County Counsel	\$ 340.00	
8. Fechter & Company CPS's	\$ 325.00)
9. Joe Hertlein	\$ 15.00	(reimburse notary)

c) Minutes

January 11, 202 - Regular Meeting

Motion made by Mike Thatcher, seconded by Steve Goodman to approve February 2022 Consent Agenda which was unanimously approved.

6. NEW BUSINESS:

- a) Financial Reviews and consideration of alternatives available to the District: For FY ending 2022 as long as revenue is below \$150,000 the District can continue with Financial Reviews. It was the consensus of the board even with the RIRE and Per Capita grants revenue would remain below \$150,000. Board next discussed advantages of County's Auditor Controller's Office vs. outside commercial banking. No decision was made at this meeting
- b) Receive presentation from RGSA regards consultant services for Prop 68 Grants – via phone link: Board further discussed the RIRE and Per Capital project management services of the Regional Government Services Agency (RSGA). Their three-year contract services fee is \$62,500. President Hertlein had suggested submitting questions to RGSA prior to their presentation and asked board members to bring questions to the meeting which were then reviewed. He then asked Director Buffalo to combine the three sets of questions received, circulate them to the board and forward to RGSA.
- c) Review Park Goals and Priorities for 2022: Discussion of which of the elements of the grants should be considered first. After discussion no action taken.
- d) Consider Information regards Notice of Vacancies for Public Member Representation LAFCO: Board members not eligible.

7. FORMER BUSINESS:
 - a) CV Historical Society – Building Review: *Tabled at this meeting.*
 - b) Maintenance of Existing Memorial Benches: President Hertlein said no action.
 - c) New Memorial Benches: Director Goodman made several suggestions and will work on a policy.
 - d) Randy’s Garden – Plaque: *Tabled at this meeting.*
 - e) Activity House Rental and current use of spaces: Lease is complete on Storage Room Office. President Hertlein mentioned use of Angel Projects room. No change.
 - f) Repairs to Activity Roof Office: Tarp over office is not done and to date not needed.
 - g) Regular cleaning services of Activity House: Miscellaneous items in office need to be sorted, discarded or stored.

8. ACTION ITEMS:
 - a) Approve Contract with Francisco & Association for FY 2023 Administration of the Park Maintenance Special Assessment District: The January 21, 2022 proposal was reviewed with charges the same as the previous year. Upon motion made by Mike Thatcher, seconded by Steve Goodman the proposal was unanimously approved.
 - b) State of CA Per Capita(i) and (ii) RIRE – Projects: The Vendor Form are signed and returned to the state. The Deed Restriction has been signed and filed of record.

9. INTIFICATION OF CLOSED SESSION ITEMS: Landscape Maintenance Services Agreement, paragraph A2.15 Extension of Contract

10. ADJOURN TO CLOSED SESSION: The board retired to closed session at 7:25 p.m.

11. REPORT ON RETURN OF CLOSED SESSION: The Board reconvened in Open Session at 7:42 p.m. No reportable action.

12. OPERATIONS REPORT: The water heater for the Activity House is leaking. The board discussed replacing it now or to wait until the renovation of the Activity House. The question was would it inconvenience the groups that meet and rent the meeting room. The board asked President Hertlein to talk to Lee Warner and ask this question and report back.

13. INFORMATIONAL REPORTS: None

14. WRITTEN COMMUNICATION: None

15. ADJOURNMENT: 8:15 p.m.

16. NEXT REGULAR MEETING: March 9, 2022

17. Next General Meeting: Wednesday, March 9, 2022

Respectively submitted,
Karolyn Stone,
Director