

Carmel Valley Recreation and Park District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**December 09, 2020 @ 6:30 p.m.**

Park District Office (Activity House), 29 Ford Road, Carmel Valley, CA  
*If required:* CVCYC Patio, 25 Ford Road, Carmel Valley, CA

**MINUTES**

**Due to Shelter in Place Rules Only Essential Items Covered**

1. CALL TO ORDER: Meeting called to Order at 6:30PM.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: All Directors present. Quorum is established.
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please Stand)
4. SWEARING OF DIRECTORS: Joe Hertlein and Mike Thatcher: Directors Hertlein and Thatcher are duly sworn in to their positions.
5. PUBLIC COMMENTS: Ed Lake provided a report on the upcoming virtual Santa fly in, the Angel Project and the existence of ongoing discussions with the new owners of the Airport property related to future use of the property for Santa's fly in. Ed also provided information on the CVCYC's ongoing fund raising efforts for the playground and the upcoming year's CVCYC leadership.
6. CONSENT AGENDA: ESSENTIAL
  - a) FINANCIALS – \$50,139.49
  - b) ACCOUNTS PAYABLE – December 2020

(1)	Aqua Flow Landscape	\$3,925.00	(November 2020)
	Supplies	\$ 36.78	
(2)	Cal Am	\$ 727.63	
(3)	Carmel Marina, Waste Management	\$ 379.68	
(4)	PG&E	\$ 369.79	
(5)	M.J. Murphy	\$ 975.16	
(6)	Comcast	\$ 45.04	
(7)	Martins' Irrigation	\$1,043.66	(Includes Randy's Garden)
(8)	CA Special District Association	\$ 670.00	(Membership)
(9)	PSTS	\$ 883.50	(Estimate, Water Tanks)
(10)	Stripe-A-Lot, Inc.	\$ 760.00	
(11)	Arturo	\$ 300.00	(Tree Lighting)
(12)	Galdino's	\$ 500.00	(Estimate, Randy's Garden)
  - c) MINUTES
    - (1) November 11, 2020 – Regular Board Meeting
    - (2) December 01, 2020 – Special Board Meeting

Upon Motion (Hertlein) and Second (Thatcher) approval of the Consent Agenda subject to the correction of several items of errata into the Minutes was approved by unanimous vote of the Board.
7. NEW BUSINESS:
  - a) Public Suggestion – By consensus the Board does not support the placement of a gate at West End Near CV Road
  - b) Public Suggestion – The condition of the Bench dedicated Katy is tabled for the Jan. 2021 meeting.
8. FORMER BUSINESS: Informative Comments and/or Essential Discussion
  - a) Shelter in Place Rules & Reservations: Update from President Stone.
  - b) Cleaning Water Tanks: Director Hertlein reported on the status of the water tanks.

- c) Park Benches & Tile Sales: Director Hertlein reported on potential interest.
- d) Striping East & West Parking Lots – Date: Secy. Buffalo will handle having the East lot striped. Nothing will be done to the West lot except as part of the Prop 68 Contract.
- e) Doggie Pick Up Bags: President Stone advise \$630.00 collected so far.
- f) Dumpster – Contamination: The District received a check for \$64.78 which is less than owed, but it is accepted as full payment.
- g) Pumping East Septic Tank: By consensus the Board is in favor of accepting PSTS’ offer to pump the District’s septic tanks.
- h) Tree Trimming – East Restroom Area: Director Goodman will coordinate the trimming with authority to spend up to \$1,000.00
- i) Paul Ingram – Thank You, Final Form: This was tabled until an appropriate time for a presentation.

9. **ACTION ITEMS: ESSENTIAL**

- a) 2018/2019 Financial Reviews: After discussion of the alternatives, the Board upon Motion (Thatcher) and Second (Hertlein), the Board, by unanimous vote of the entire Board, approved the acceptance of CAL Accounting, PC’s proposal to provide the District’s Financial Review for FY 2017/18 with confirmation of the firm’s certification to perform Special district financial reviews.
- b) Randy’s Garden – Status: Directors Goodman, Hertlein and Thatcher updated the Board. The pathway needs to be finished, an olive tree will need to be replanted, and a landscape rock will be delivered. The Board reached a consensus on spending up to \$1,500.00 for the rock. Benches were discussed with Director Hertlein to source same and make a recommendation to the Board.
- c) Logo Selection: This matter was tabled until the Regular Meeting.
- d) Prop 68: (i) Per Capita and (ii) RIRE: Director Buffalo gave the status of Prop 68 efforts and the RIRE program. The Board by consensus authorized Director Buffalo to engage District Counsel to assist with its Prop 68 application.
- e) M-F Gravel Lot Parking: District Counsel will draft a proposed parking lease for review and comment by the Board.
- f) Election of 2021 Officers: After discussion, the Board, upon Motion (Goodman), Second (Buffalo) elected, by a vote of three (3) Ayes, (Buffalo, Goodman, Stone) with two (2) Abstentions, (Hertlein, Thatcher) the following Officers: Karolyn stone, President; Steve Goodman, Vice President, Mike Thatcher, Treasurer; Bill Buffalo, Board Secretary.

10. **IDENTIFICATION OF CLOSED SESSION ITEM: ESSENTIAL:**

Pursuant to Government Code section 54956.8 the Board will meet in closed session to discuss property which belongs to CSUB and located in north-west section property of the park.  
 Agency negotiator: Joe Hertlein and Karolyn Stone  
 Negotiating parties: Carmel Unified School District

11. **ADJOURN TO CLOSED SESSION: ESSENTIAL: The Board adjourned to Closed Session at 8:30PM.**

12. **REPORT ON RETURN FROM CLOSED SESSION: ESSENTIAL: No reportable action was taken in the Closed Session.**

13. **OPERATIONS REPORT: Informative Comments**

- a) Pumping East Septic Tank – Date: Duplicate, See Item 7g.

14. **INFORMATIONAL REPORTS: Informative Comments and/or Essential Discussion:** President Stone reported on the upcoming Quilting event on December 13,19,20.

15. **WRITTEN COMMUNICATIONS:** None

16. **ADJOURNMENT:** The Meeting was adjourned at 9:12PM.

17. NEXT REGULAR MEETING: January 13, 2021.

Respectfully submitted,

William L. Buffalo,

Secretary