

Carmel Valley Recreation and Park District  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**February 16, 2024 @ 5:00 p.m.**  
**29 Ford Road, Carmel Valley, CA**

**Agenda**

1. CALL TO ORDER: 5:00PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM
3. PUBLIC COMMENTS: *At this time any person may comment on any item which is not on the agenda. Please state your name and address for the record. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to board members and/or placed on the next agenda. Board members may briefly respond to statements made or questions posed as permitted by Government Code Section 54954.2. Limited five (5) minutes. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the Board of Directors.*
4. CONSENT AGENDA: February 2024  
*Background information has been provided to the Board of Directors on some and at times not all matters listed under the Consent Agenda, and many items are considered to be routine. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or Board members may ask a question or make a comment about Consent Agenda item(s). If discussion or a lengthy explanation is required, that item will be removed from the Consent Agenda and placed at the end of Action Items.*
  - a) FINANCIALS
  - b) ACCOUNTS PAYABLE – February 2024

(1)	Aqua Flow Landscape	\$ 4,327.25	(January 2024)
(2)	Cal Am	\$ 554.55	
(3)	Carmel Marina, Waste Management	\$ 532.88	
(4)	PG&E	\$ 500.00	(Estimate)
(5)	Comcast	\$ 110.00	
(6)	MJ Murphy Lumber	\$ 14.05	
(7)	Regional Government Services	\$ 156.38	(Grant - December)
(8)	Newton Construction & Management	\$21,508.15	(Grant – AH)
(9)	Halliday & Company, CPAs	\$ 5,326.00	(Financial Reviews)
(10)	American Supply Company	\$ 2,003.55	
(11)	Karolyn Stone	\$ 50.39	(Reimbursement Carbonite)
(12)	Clark Pest Control	\$ 865.00	(Quarterly – December)
  - c) MINUTES
    - (1) January 10, 2024 – Regular Meeting

5. NEW BUSINESS:
  - a) Swartz Park - Graffiti on Cement Benches
  - b) AH – Brightness of Outside Lights
  - c) Ivy Around Trimmed Oak Trees
  
6. FORMER BUSINESS:
  - a) Notice on Kiosks – Posting of Motorized Bikes, etc., Off Leash Dogs, & Food
  
7. ACTION ITEMS: Activity House Renovation
  - a) RGS – Monthly Report
  - b) 2018-2022 Financial Reviews
  - c) 2023 Audit Engagement Letter
  - d) 2024-25 Francisco & Associates Proposal – Benefit Assessment
  - e) Gazebo Roof Bids
  - f) Activity House Renovation:
    - (1) Status of Activity House Renovation
    - (2) Roof Warranty: Newton 1 year and Premo 10+ year
    - (3) State Parks Reimbursement - Third
  - g) Next State Park Grants Project(s)
  - h) Non State Park Grants Project(s)
  
8. OPERATIONS REPORT:
  
9. INFORMATIONAL REPORTS:
  
10. WRITTEN COMMUNICATIONS: None
  
11. ADJOURNMENT:
  
12. NEXT REGULAR MEETING: March 13, 2024