Carmel Valley Recreation and Park District

SPECIAL MEETING OF THE BOARD OF DIRECTORS

***April 14, 2021 @ 5:00 p.m.***

29 Ford Road, Carmel Valley, CA – Outside Entrance to Activity House

**MINUTES**

1. CALL TO ORDER: 5:05PM
2. ROLL CALL & ESTABLISHMENT OF QUORUM: **By roll call all Directors save Member Hertlein are present and Quorum is Established. John Brocco, representing the local Kiwanis Club is present.**
3. MOMENT OF SILENCE
4. PUBLIC COMMENTS: **None**

5. CONSENT AGENDA:

1. FINANCIALS – $81,900.00

 b) ACCOUNTS PAYABLE – **April 2021**

 (1) Aqua Flow Landscape $3,925.00 (March 2021)

 3 Mutt Mitts Dispenser $ 281.23 (2) Cal Am $ 404.11

 (3) Carmel Marina, Waste Management $ 430.92

 (4) PG&E $ 500.00 (Estimate) (5) Comcast $ 153.98

 (6) Monterey County Office of Counsel $1,360.00 (Jan. & Feb. 2021)

 (7) MJ Murphy Lumber $ 23.69 (March 2021)

 (8) Martins’ Irrigation $ 26.06

 (9) SDRMA – CUSD Certificates of Insurance $ 50.00

 (10) USPS – Annual PO Box Fee $ 92.00

 c) MINUTES

 (1) February 10, 2021 – Regular Board Meeting

 (2) March 10, 2021 – Regular Board Meeting

 (3) March 16, 2021 – Special Board Meeting

**Member Joe Hertlein arrived at 5:25PM.**

**Upon Motion (Thatcher) and Second (Goodman) the Consent Calendar is approved unanimously upon rool call vote.**

6. NEW BUSINESS:

a) Complaints by Park Attendees: **President Stone reported on several complaints received regarding skateboards, bicycles, tricycles and scooters interfering with persons using the walkways for walking. President Stone will research how this matter is handled at other parks and report to the Board.**

b) Request of a Volunteer for Eagle Scout Project – See 8.b. **No action taken.**

7. FORMER BUSINESS:

a) Shelter in Place Rules & Reservations: **President Stone reported that the Park can now allow gatherings of up to 50. She also reminded the Board that as the Park is able to return to more usual operation, its rules pre- Covid will once again be effective.**

 b) Maintenance of Memorial Benches: Discussion had concerning what standard should the Park establish for refinishing the current benches going forward. **No action taken.**

 c) Future Requests Park Benches & Tile Sales: **Discussion had concerning what standard should the Park establish for purchase and long-term maintenance of memorial benches. There is a consensus that there needs to be an arrangement with the donor for renewal after some years to fund repair/refinishing of benches. No action taken.**

 d) Long Term Storage of Holiday Decorations: **Member Thatcher reported that we have storage arranged to place them in the existing Kiwanis barn until the new Kiwanis barn is installed.**

 e) Potential Sale of Rocks to Benefit Randy’s Garden: **Tabled until the May Regular Meeting.**

 f) Pumping East Septic Tank: **We will wait until closer to the Fiesta and have the Septic tank~~s~~**

**pumped before the Fiesta.**

8. ACTION ITEMS:

a) Benefit Assessment FY 2021/2022 – Resolution 2021 – 02 Initiating Proceedings: **Upon Motion (Buffalo) and Second (Hertlein) to approve draft Resolution 2021-02 was passed unanimously by roll call vote.**

 b) Per Capita and (ii) RIRE – Projects

 i) Parking Lots: **Application is pending.**

 ii) AH Roof: **Application is pending.**

 iii) Stage and Gazebo:

 iv) Additional Suggestions: **Members Thatcher and Hertlein will research and develop plans for 8 b) iii) and new repair and or replacement of the sidewalks in front of Randy’s Garden and the access sidewalks from the West parking lot to the restrooms.**

1. Randy’s Garden – Benches, Planter Box and Plaque Stand: **The Board went through the proposed Budget for the remaining elements of Randy’s Garden. Estimates for the Plaque is $3,800.00, for the Plaque Stand, Planters and labor for both at $2,500.00. No action taken at this time.**
2. Kiwanis – License Agreement: **This item is taken out of order. John Brocco presented the Kiwanis Club’s plans for its new barn and asked for a License Term longer than 10 years previously approved due to the cost of the barn. After his presentation Mr. Broccco left the meeting at 5:23 PM. After discussion, upon Motion (Goodman) and Second (Buffalo) to approve a License term of twenty-five (25) years with a Five (5) year renewal Option in favor of the Kiwanis Club was passed unanimously by roll call vote.**

 e) M-F Gravel Lot Parking: **Nothing new to report.**

 f) LLA – Status of MP Regional Park District: **Les will contact them regarding the Lot Line Adjustment.**

9. OPERATIONS REPORT: **Member Goodman recommended removing the mostly dead cedar tree near the East Park entrance. After a walk to evaluate the tree, upon Motion (Goodman) and Second (Buffalo) the authorized up to $1,000.00 to remove the tree by roll call vote of 4 ayes and 1 member not present.**

10. INFORMATIONAL REPORTS: **President Stone reported that she had been contacted by Elizabeth Suro of Destination X Design California concerning use of the Park for a multi0 marque car show on August 14, 2021.**

11. WRITTEN COMMUNICATIONS: **None**

12. ADJOURNMENT: **7:35PM**

13. NEXT REGULAR MEETING: **May 12, 2021**

Respectfully submitted,

William L. Buffalo,

Secretary